

GOVT MEDICAL COLLEGE PATIALA

(NIQ for Providing Video Recording Services for University Exams)

Sub: - Quotations for Providing Video Recording Services for University Exams

Please quote your minimum rates for Providing Video Recording Services for University Exams of **GOVT MEDICAL COLLEGE PATIALA** Quotations to be submitted/reached to this office on or before 14/03/2024 at 5 PM. The quotations will be opened on dated 15/03/2024 at 11 AM in the office of Director Principal Govt Medical College Patiala. In case holiday is declared on the date of opening of quotations, it will be opened on the next working day at the same time.

The Envelope containing the quotations should be sealed and super scribed as under: -

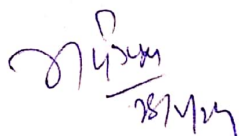
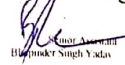
Quotation due on dated 14/03/2024 against inquiry/NIQ/ Providing Video Recording Services for University Exams **Quote your rate as given below: -**

Sr. No.	Name of the item	Period	Rates
1)	Providing Video Recording Services for University Exams	Per day per cameraman	To be quoted by bidder

The terms and conditions of the supply are: -

- 1) Bidders will have to quote the amount for Providing Video Recording Services for University Exams in the quotation the actual quantity will be mentioned in the supply orders after obtaining the actual demand.
- 2) Inquiry/NIQ No. Must invariably be given at the top of the envelopes. Envelopes without indication will not be entertained.
- 3) Tax will be paid extra, if applicable provided it is made clear in the quotations that VAT/CST/GST/SERVICE TAX @ % will be charged extra, otherwise it will be presumed that VAT/CST/GST/SERVICE TAX are not to be paid extra.
- 4) Unsealed quotations will be rejected.
- 5) Validity of the quotation should be for a minimum period of 120 days.
- 6) The quotation must be addressed to the Principal Govt. Medical College Patiala.
- 7) Service will have to provide immediately.
- 8) The Institute reserve the right to reject the Providing Video Recording Services for University Exams if the service is not found in accordance with the Purchase order.
- 9) Quotations must be sent by registered post/Speed Post/ Courier/by hand at receipt Branch of Govt. Medical College Patiala within working hours (9 am to 5 pm).
- 10) Providing Video Recording Services for University Exams **Rate will be fixed for one year from the date of Purchase order. If work found satisfactory the Providing Video Recording Services for University Exams may be extended for one more year with same rates.**
- 11) No Extra payment/items and man power will be given/provided by this institution to service provider.
- 12) Emergency calls must be attended as and whenever require.
- 13) Payment of Providing Video Recording Services for University Exams will be released after satisfactory working report given by the concern department.
- 14) The prospective bidders are advised to visit the site before submitting their bids for checking Examination Hall /Center.
- 15) The Bidder must have GST registration as per GST Act and rules, also have to mention G.S.T number on the quotation.
- 16) Bidder must mention the contract number of the firm on the quotation.
- 17) All Participant bidder may attend the opening of quotation on the due date.
- 18) Other terms & conditions as per annexure-A.

Director-Principal,
Govt. Medical College, Patiala



H. Prakash Singh Yadav

Annexure - A

Empanelment of Parties for Providing Videorecording Services for University Annual Exams

Besides the standard terms and conditions for tendering of Government Medical College and Rajindra Hospital Patiala, the following terms need to be added/ supplemented:

- The vendor should have a GST number and have at least 5 years of experience in providing such services as on the last date of submission of tender
- Vendor should have a sufficient number of qualified workers to carry out the said work professionally. (Vendor should submit the List of workers along with their qualifications and specialization)
- Area of work will be Government Medical College and Rajindra Hospital Patiala and field practice area. No additional enumeration will be provided.
- The Vendor will be responsible for video recording with audio of all aspects of procedures in examinations from theory to practical university final exams.
- The minimum number of personal cameras to be deployed will depend upon the number of PG and UG students on the examination day and the number of subjects having examination on the day. All the arrangements both trained personnel and equipment will be the sole responsibility of the Vendor.
- The video recording will be for the whole duration of the examination.
- The whole examination will be video graphed in total; with no audio/visual cuts allowed. The whole recording will be provided in digital storage media which can be duplicated or assessed later by any player software.
- The Vendor will provide a daily 15-minute summary of the recording in consent with the Chief assessor of the examination. The whole subject recording (daily

capsules x no. of days) will be provided to the Chief assessor & the incharge training branch.

- In the event of any dispute arising between GMC&RH and the Vendor in any matter covered/ touched by this contract or arising directly or indirectly therefrom or connected or concerned with the said contract, the matter shall be referred to The Director Principal who may himself act as sole arbitrator or may name as sole arbitrator an officer of GMC & RH Patiala even though such officer has been directly or indirectly associated with this contract. The decision/award of the Arbitrator shall be final and binding on the parties. The cost of Arbitration will be shared equally by the parties.
- All disputes arising out of or relating to the Contract shall be deemed to have arisen in Patiala and only courts having jurisdiction over Patiala shall determine the same.
- Termination For Default: The office of GMC & RH Patiala may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the Vendor, terminate this contract in whole or in part:
 - I. If the Vendor fails to deliver any or all the services within the period (s) specified in the contract, or any extension thereof granted by the GMC & RH.
 - II. If the Vendor fails to perform any other obligations under the contract and
 - III. If the Vendor, in either of the above circumstances, does not remedy his failure within 15 days (or such longer period as the GMC & RH Patiala may authorize in writing) after receipt of the default notice from the GMC & RH Patiala Without any notice or on a notice period of a maximum of 30 days.
- Confidentiality Maintenance:

I. During the term of this Agreement and thereafter, any disclosing party's Confidential Information received by the receiving party, under and by this Agreement, shall be maintained in the strictest confidence and trust and shall not be disclosed to a third party without the prior written consent of the disclosing party, unless such information is required to be disclosed in pursuance of the order of a competent court, tribunal or other regulatory authority exercising valid jurisdiction, in which case the party required to make the disclosure shall promptly notify the other Party in writing of such disclosure. For purposes of this agreement "Confidential Information" means information that: (i) is sufficiently secret to derive economic value, actual or potential, from not being generally known to other persons who can obtain economic value from its disclosure or use; and/or (ii) is the subject of efforts that are reasonable under the circumstances to maintain its secrecy or confidentiality.

II. Provided that upon the expiration, cancellation, or termination of this Contract, each party shall, upon the written request of the other party, return or destroy, to the satisfaction of the other Party, all Confidential Information, documents, manuals and other materials specified by the other Party.

- Indemnity:

I. Service Provider shall be solely liable for and shall indemnify GMC & RH PATIALA, its officers, employees and students against all liabilities, losses, claims and expenses of any nature whatsoever arising from any personal injury or illness (including death) of any nature whatsoever and any penalty, loss, damage or destruction to any property whether real or personal where such liability arises out of or in connection with the conduct of the Services

whether under common law, under statute or otherwise. The Service Provider further covenants and agrees to indemnify and keep at all times indemnified the GMC & RH PATIALA against any loss or damage that the GMC & RH PATIALA may sustain directly or indirectly as a result of the failure or negligence of the Service Provider or its employees to faithfully carry out its obligations under this agreement and further to pay for all losses, damages, costs, charges and expenses which the GMC & RH PATIALA may reasonably incur or suffer and to indemnify and keep indemnified the GMC & RH PATIALA in all respects.

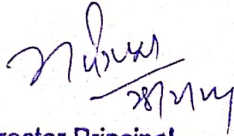
II. The indemnifying party shall be granted immediate and complete control of any claim of indemnity and the indemnified party shall not prejudice the indemnifying party's defense of the claim.

• Penalty:

- I. The Vendor and the employees of the Vendor shall be held responsible for guilty of fraud, mischief, misappropriation or any other type of misconduct or breach of condition on the part of a Vendor or its employee.
- II. The Director Principal of GMC & RH Patiala may impose for the aforesaid misconduct or breach of condition on the Vendor a penalty of Rs.1000/- per instance apart from the right to terminate the contract, blacklisting of Vendor, forfeiture of security deposit / EMD and claim damages.

• Evaluation:

- I. It will be based on rates quoted per day per cameraman (inclusive of all other expenditures)


Director Principal
Govt. Medical College
PATIALA.

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